



COLLEGE OF DENTURISTS OF ONTARIO
76th MEETING OF THE COUNCIL
Held at the Hart House, University of Toronto
June 20, 2014- 9am to 11am
7 Hart House Circle, Toronto, ON, M5S 3H3

MINUTES

1. Welcome and Introductions

The President invited all Council members to introduce themselves for the benefit of the public present.

2. Call to Order

The President called the meeting to order at 9:00am and welcomed everyone.

Note Members Present

Elected Members: Gregory Baker, Denturist
Kenneth Battell, Denturist
Luc Tran, Denturist
Michael Vout Jr., Denturist
Patrick McCabe, Denturist
Peter Cassano, Denturist

Public Members: Anita Kiriakou, President
Barry Solway
Barbara Smith
Thomas Baulke
Hanno Weinberger

Regrets: Mordey Shuhendler, Denturist, Vice President
Keith Collins, Denturist

Guests: Erin Friel, Auditor-Hilborn LLP
Rebecca Durcan, Legal Counsel-Steinecke Maciura LeBlanc LLP

Staff: Abena Buahene, Registrar
Fraulein Thomas, Recorder

3. Election of Executive Committee for 2014 – 2015

The President asked the Registrar to conduct the elections of the Executive Committee as stipulated by By-law 6.02. Ms. Buahene addressed Council and reported that a notice had been circulated to Council requesting that Council members who wished to sit on the Executive declare their intention in writing by July 18. Notices of intention had been received from Ms. Anita Kiriakou for the position of President, Mr. Mordey Shuhendler for the position of Vice President, Thomas Baulke and Michael Vout Jr. for member at large.

The Registrar advised Council that nominations to sit on the Executive would also be accepted from the floor.

The following intentions, nominations and acclamations are recorded as follows:

- Anita Kiriakou, President – Acclaimed
- Mordey Shuhendler, Vice President – Acclaimed
- Thomas Baulke, Member at Large – Acclaimed
- Michael Vout Jr., Member at Large – Acclaimed
- Gregory Baker, Member at Large – Nominated - Acclaimed

4. Approval of Agenda

MOTION: It was moved by M. Vout Jr. and seconded by B. Smith

THAT: the agenda of the 76th Council Meeting be approved as circulated.

CARRIED.

5. Declaration of Conflict

No conflict of interest was declared.

6. Review and Approval of Minutes

6.1 75th Council Meeting Minutes – March 21, 2014

MOTION: It was moved by K. Battell and seconded by G. Baker.

THAT: the minutes of the 75th Council Meeting held on March 21, 2014 be approved.

CARRIED.

7. Items for Discussion and Decision

7.1 Draft Audited Financial Statements

Ms. Erin Friel presented the unmodified audited financial statements to Council. Ms. Friel went through the report in detail and answered questions asked by Council. Ms. Friel discussed and noted the following:

- This is the third year conducting the College's audit and that it proceeded well.
- The investments for the College have remained unchanged.
- The qualifying examination revenue and expenses break even.
- The College now has a healthy operating surplus and is where it should be.

- It was also highlighted that perhaps Council should consider internally restricting funds in the event of unforeseen circumstances where a large sum of funds may be required such as a legal challenge. It was also noted that internal restrictions could be in the range of \$250,000-\$500,000.

Council engaged in a discussion and asked if the internal restrictions were articulated in policy. If it was not then Council should proceed to look into developing the policy.

MOTION: It was moved by H. Weinberger and seconded by T. Baulke.

THAT: the draft audit report be accepted as presented by the auditor.

CARRIED.

MOTION: It was moved by T. Baulke and seconded by B. Smith.

THAT: Executive is directed to develop a policy with respect to restricted surplus.

CARRIED.

7.2 Report from Nominating Committee

- 7.2.1 Approval of Proposed Slate for the Statutory and the Non-Statutory Committees for 2014-15

Mr. H. Weinberger presented the proposed slate for committees to Council.

MOTION: It was moved by H. Weinberger and seconded by M. Vout Jr.

THAT: the proposed slate for the statutory and the non-statutory committees for 2014-15 be ratified.

CARRIED.

- 7.2.2 Approval of Proposed Chairs for Statutory Committees

MOTION: It was moved by B. Smith and seconded by H. Weinberger.

THAT: the proposed chairs for the statutory committees be approved.

CARRIED.

7.3 Qualifying Examination Policies

- 7.3.1 Special Needs Accommodation Policy

The objective of this policy is to create a framework to respond to the applicant should a special request be received by the College. This policy is in line with the Office of the Fairness Commissioner's recommendation. The request could be a specific need or a request for extra-time for the examination. Council perused the policy and made an amendment to the definition of "current". The sentence will be amended as "even if they are permanent or chronic in nature."

MOTION: It was moved by G. Baker and seconded by M. Vout Jr.

THAT: the Special Needs Accommodation Policy be approved as amended.

CARRIED.

7.3.2 Withdrawal Policy

This policy enables candidates to withdraw from the examination and sets out the process on how to clearly notify the College if a candidate does not wish or cannot sit the examination.

MOTION: It was moved by H. Weinberger and seconded by P. Cassano.

THAT: the Withdrawal Policy be approved.

CARRIED.

7.3.3 Refund Policy

In the event that a candidate withdraws from the examination and depending on the timing of the withdrawal, the policy sets out the amount of the refund of the examination fees a candidate may be entitled to.

MOTION: It was moved by K. Battell and seconded by B. Smith.

THAT: the Refund Policy be approved.

CARRIED.

8. Committee Reports

- 8.1 Executive
- 8.2 ICRC
- 8.3 Qualifying Examination
- 8.4 Professional Practice
- 8.5 Registration (see Registrar's Report)
- 8.6 Quality Assurance (see Registrar's Report)
- 8.7 Discipline, Fitness to Practice, and Patient Relations-No Report

Council received the reports.

9. Registrar Report

Council received the Registrar's report.

10. Items for Information and Other Business

- 10.1 Elections to Council for Districts 3 and 5
- 10.2 Correspondence from Ms. Suzanne McGurn, MOHLTC-Health Force Ontario re: Annual Report
- 10.3 Correspondence from the DAO re: CE Credits and Registrar's Email Response
- 10.4 Correspondence from the DAO re: RCDSO Guidelines for Implant Dentistry and Registrar's Response

11. Next Meeting Date -

Friday, October 3, 2014

12. Adjournment

There being no further business to discuss, the meeting was adjourned at 10:30am.

MOTION: It was moved by P. McCabe.

THAT: the meeting be adjourned at 10:30am.

CARRIED.