



117th Council Meeting Hybrid

Held at HUB 601 and via Zoom/YouTube Live Stream

175 Bloor Street East, North Tower, Suite 601, Toronto, ON M4W 3R8

December 13, 2024 – 10:00 a.m. to 2:30 p.m.

MINUTES

Members Present:

Lileath Claire, Public Appointee	➤ President
Garnett A. D. Pryce, Denturist	➤ Vice President
Abdelatif (Latif) Azzouz, Denturist	
Kristine Bailey, Public Appointee	
Norbert Gieger, Denturist	
Elizabeth (Beth) Gorham-Matthews, Denturist	
Aisha Hasan, Public Appointee	
Franklin Parada, Denturist	
Gaganjot Singh, Public Appointee	

Regrets:

Majid Ahangaran, Denturist

Avneet Bhatia, Public Appointee

Absent:

Michael Bakshy, Public Appointee

Annie Chu, Denturist

Legal Counsel:

Rebecca Durcan, Steinecke, Maciura and LeBlanc

Guests:

Geoff Clute, Principal, Hilborn LLP

Matthew Marini, Vice-President, Martek Assessments Ltd.

Staff:

Roderick Tom-Ying, Registrar and CEO

Megan Callaway, Manager, Council and Corporate Services

Tera Goldblatt, Manager, Quality Assurance and Sexual Abuse Liaison

Meghan Houlton, Manager, Qualifying Examinations & Strategic Initiatives

Catherine Mackowski, Manager, Professional Conduct

Paige O'Brien, Associate Manager, Council and Corporate Services

1. Call to Order

The Chair called the meeting to order at 10:07 a.m.

2. Land Acknowledgement

We acknowledge that the land we are meeting on is the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit and Métis

peoples. We also acknowledge that Toronto is covered by Treaty 13 with the Mississaugas of the Credit.

3. Approval of Agenda

MOTION: That the Agenda be approved as presented.

MOVED: K. Bailey

SECONDED: N. Gieger

CARRIED

4. Declaration of Conflicts

Comments on conflict of interest were made by Ms. Rebecca Durcan, College Counsel, Steinecke, Maciura and LeBlanc. The Conflict-of-Interest Register was provided, and no conflicts specific to the agenda were declared.

No conflicts were noted for the meeting and no updates were required to the Conflict-of-Interest Register.

5. College Mission and Mandate

The President drew Council members' attention to the College Mandate and the College Mission, which were provided.

6. Consent Agenda

Item 6.12: President's Report was removed from the Consent Agenda.

MOTION: To approve the Consent Agenda as amended.

MOVED: G. Pryce

SECONDED: K. Bailey

CARRIED

The President reflected the College's accomplishments from the past year.

A Council member requested an update on the College's prior discussions regarding amalgamation. An update on this topic was provided during the Registrar's Report.

MOTION: To approve the President's Report

MOVED: N. Gieger

SECONDED: G. Pryce

CARRIED

7. Registrar's Report

The Registrar provided an update on the operational activities of the College which occurred since the last meeting of Council, including the drafting of Registration Regulation policy

provisions, ODQ 50th Anniversary, Fall Peer Circle events, Georgian College Presentation and Tour, GBC Presentation, personnel updates, Scope of Practice Initiative Update, Strategic Initiatives for 2024 and the financial report for April 1, 2024, to November 15, 2024.

8. Draft Audited Financial Statements

Mr. Geoffrey Clute, Hilborn LLP presented the 2023-2024 draft audited financial statements and audit findings communication. No issues of note were identified during the audit. A question was asked and addressed about a specific line item.

MOTION: To approve the 2023-2024 draft audited financial statements.

MOVED: K. Bailey

SECONDED: G. Singh

CARRIED

It was asked if there was any reason that Council should not reappoint Hilborn LLP. The Registrar provided information regarding this consideration.

MOTION: To reappoint Hilborn LLP as the Auditor for 2024-2025.

MOVED: N. Gieger

SECONDED: L. Azzouz

CARRIED

9. In-Camera Meeting of Council

MOTION: To move the meeting in-camera.

MOVED: L. Azzouz

SECONDED: G. Pryce

CARRIED

Pursuant to section 7(2)(d) of the Health Professions Procedural Code, Schedule 2 to the *Regulated Health Professions Act, 1991*, the meeting was moved in-camera at 11:55 p.m. and ex camera at 12:34 p.m.

10. 2025-2026 Annual Renewal Fees – Schedule 7 of By-Laws

The Registrar provided the results of the 60-day consultation regarding the proposed renewal fee. The Registrar confirmed that no feedback was received from the consultation.

The Registrar clarified that the update to the fees in the By-laws was not intended to permanently set the fees at \$1700.00; rather this change is to ensure the By-laws reflect the \$1700.00 renewal fee that has been in place for the past two year and for 2025.

MOTION: To set the 2024-2025 Annual Renewal Fee at \$1700.00 + HST.

MOVED: L. Azzouz

SECONDED: G. Singh

CARRIED

MOTION: To rescind previous Motion.

MOVED: L. Azzouz

SECONDED: G. Singh

CARRIED

MOTION: To set the 2025-2026 Annual Renewal Fee at \$1700.00 + HST, approve the Inactive Class of Registration Fee Schedule as presented, and update Schedule 7 of the College By-Laws to reflect these changes.

MOVED: L. Azzouz

SECONDED: G. Singh

CARRIED

11. Annual Report

The Registrar introduced the draft Annual Report for 2023-2024.

MOTION: To approve the draft annual report for 2023-2024.

MOVED: K. Bailey

SECONDED: G. Pryce

CARRIED

12. Multi-Jurisdictional Examination Update & Exam Blueprint for Approval

Meghan Hoult, Manager of Qualifying Examinations and Strategic Initiatives, provided an update on the progress of the Multi-Jurisdictional Objective Structured Clinical Examination (MJ OSCE), and to present for approval, updated exam blueprints. Matthew Marini, Vice-President of Martek Assessment Ltd., provided an overview of the exam blueprints and responded to questions from Council members regarding the components of the clinical examination stations.

MOTION: To approve the updated MJ MCQ and MJ OSCE Blueprints for implementation in June 2025 and February 2026 respectively.

MOVED: A. Hasan

SECONDED: E. Gorham-Matthews

ABSTAINED: N. Gieger

CARRIED

13. Registration Regulation – Inactive Class Policy and Guidelines

Tera Goldblatt, Manager, Registration and Quality Assurance, to discuss the proposed draft policy and guidelines for the Inactive Class of Registration.

The Registrar spoke to practice limitations for members who move to the Inactive Class and that these limitations would be clearly communicated to the membership.

MOTION: To approve the Transfer from Inactive Class to General Class Policy and the Inactive Class of Registration Guidelines for implementation on the day the updated Registration Regulation comes into force.

MOVED: N. Gieger

SECONDED: G. Pryce

CARRIED

14. Other Business

No other business was raised.

15. Next Meeting Date(s)

The following proposed meeting dates for 2025 were provided:

- 118th Council Meeting – March 7, 2025
- 119th Council Meeting – June 13, 2025
- 120th Council Meeting – September 12, 2025
- 121st Council Meeting – December 5, 2025

16. Adjournment

The meeting was adjourned at 2:37 p.m.

MOTION: For the meeting to be adjourned.

MOVED: K. Bailey

SECONDED: G. Singh

CARRIED



Lileath Claire
President

April 7, 2025

Date



Roderick Tom-Ying
Registrar and CEO

April 7, 2025

Date