



**94<sup>th</sup> Council Meeting  
In-Person**

**365 Bloor Street East, Suite 1606, Toronto, ON M4W 3L4  
Friday December 14, 2018- 9:00 a.m. to 3:30 p.m.**

**MINUTES**

**Members Present:**

Dr. Ivan McFarlane  
Mr. Joey Della Marina  
Mr. Hanno Weinberger  
Mr. Latif Azzouz  
Ms. Alexia Baker-Lanoue  
Ms. Anita Kiriakou  
Mr. Mark Fenn  
Mr. Keith Collins  
Ms. Barbara Smith  
Mr. Michael Vout Jr.  
Mr. Christopher Reis  
Ms. Wangari Muriuki

**Regrets:**

Mr. Keith Collins  
Mr. Jack Abergel

**Legal Counsel:**

Ms. Rebecca Durcan, Legal Counsel, Steinecke, Maciura and LeBlanc

**Invited Guests:**

Dr. Louise Clement, Executive Director, Health Education Assessment & Clinical Partnership  
Ms. Sarah Ingimundson, Program Director, EQual  
Tara Breckenridge, Senior Policy Analyst, Regulatory Oversight and Performance Unit, Health Workforce Regulatory Oversight Branch Strategic Policy and Planning Division, Ministry of Health and Long-Term Care  
Thomas Custers, Manager, Regulatory Oversight and Performance Unit, Health Workforce Regulatory Oversight Branch Strategic Policy and Planning Division, Ministry of Health and Long-Term Care

**Staff:**

Dr. Glenn Pettifer, Registrar and CEO  
Ms. Tyneesha Du, Coordinator of Council and Corporate Services  
Ms. Jennifer Slabodkin, Manager, Registration, Quality Assurance & Policy

## 1. Call to Order

The President called the meeting to order at 9:01 am.

## 2. Approval of Agenda

**MOTION:** That the agenda be approved as amended.

**MOVED:** Mark Fenn

**SECONDED:** Joey Della Marina

**CARRIED**

## 3. Declaration of Conflict of Interest

Barbara Smith has a conflict with item number 12.

## 4. College Mandate

The President presented the College Mandate and the College Mission.

## 5. Denturism Academic Program Accreditation Presentation on Health Education Program Accreditation, Accreditation Canada. Ms. Louise Clement, Executive Director and Ms. Sarah Ingimundson, Director, EQual Canada.

## 6. Health Regulatory College Performance Measurement Presentation, Tara Breckenridge, Senior Policy Analyst & Thomas Custers, Manager, Regulatory Oversight and Performance Unit, Health Workforce Regulatory Oversight Branch Strategic Policy and Planning Division, Ministry of Health and Long-Term Care.

## 7. Consent Agenda

7.1 Minutes of the 92nd Council meeting held on Friday, September 14, 2018.

7.2 Executive Committee Report

7.3 Inquiries, Complaints and Reports Committee Report

7.4 Quality Assurance Committee – Panel A Report

7.5 Quality Assurance Committee – Panel B Report

7.6 Qualifying Examination Committee Report

7.7 Qualifying Examinations Appeals Committee Report

7.8 Registration Committee Report

7.9 Patient Relations Committee

7.10 President's Report – Verbal

7.11 Registrar's Report

- 7.12 Financial Report Memo and YTD Statements – April 1, 2018 – October 31, 2018
- 7.13 Update on Strategy Map 2017-2020 Progress
- 7.14 Legislative Update – October 2018
- 7.15 Correspondence – Commission on Accreditation for Denturism

**Items removed from the Consent Agenda:**

- 7.1 Minutes of the 92nd Council meeting held on Friday, September 14, 2018.
- 7.4 Quality Assurance Committee – Panel A
- 7.5 Quality Assurance Committee – Panel B
- 7.10 President's Report- Verbal
- 7.11 Registrar's Report
- 7.14 Legislative Update – October 2018

**MOTION:** That Council approve the Consent Agenda as amended.

**MOVED:** Mark Fenn

**SECONDED:** Joey Della Marina

**CARRIED**

- 7.1 Minutes of the 92nd Council meeting held on Friday, September 14, 2018.

**MOTION:** To approve minutes as amended

**MOVED:** Alexia Baker-Lanoue

**SECONDED:** Michael Vout Jr.

- 7.4 Quality Assurance Committee – Panel A

**MOTION:** That Council accept the Quality Assurance Committee – Panel A report.

**MOVED:** Michael Vout Jr.

**SECONDED:** Alexia Baker-Lanoue

**CARRIED**

- 7.5 Quality Assurance Committee – Panel B

**MOTION:** That Council accept the Quality Assurance Committee - Panel B report.

**MOVED:** Barbara Smith

**SECONDED:** Anita Kiriakou

**CARRIED**

- 7.10 President's Report – Verbal

**MOTION:** To accept President's verbal report.

**MOVED:** Hanno Weinberger

**SECONDED:** Joey Della Marina

**CARRIED**

### 7.11 Registrar's Report

**MOTION:** To accept the Registrar's report.

**MOVED:** Wangari Muriuki

**SECONDED:** Mark Fenn

**CARRIED**

### 7.14 Legislative Update – October 2018

**MOTION:** To accept the legislative update for October 2018.

**MOVED:** Joey Della Marina

**SECONDED:** Michael Vout Jr.

**CARRIED**

### 8.0 Consideration of the College's Document Retention Schedule

**MOTION:** To adopt the proposed retention schedule.

**MOVED:** Hanno Weinberger

**SECONDED:** Wangari Muriuki

**CARRIED**

### 9.0 Waiving the Fee Increase for 2019-2020 – By-law Article 31.05

**MOTION:** To waive the fee increase prescribed by By-law Article 31.05 for the 2019-2020 fiscal year.

**MOVED:** Michael Vout Jr.

**SECONDED:** Joey Della Marina

**CARRIED**

### 10. Consideration of the Draft of the College's 2017-2018 Annual Report

**MOTION:** To adopt the draft 2017-2018 annual report as amended.

**MOVED:** Alexia Baker-Lanoue

**SECONDED:** Barbara Smith

**CARRIED**

**11. *In Camera* Meeting of Council, pursuant to Schedule 2, the Health Professions Procedural Code of the Regulated Health Professions Act (1991), Section 7 ss (2) (e) of the Regulated Health Professions Act (1991).**

**12. A By-law amendment to allow for members of the public to be appointed to College Committees**

**MOTION:** To adopt the proposed amendments to By-laws and the changes within.

**MOVED:** Wangari Muriuki

**SECONDED:** Anita Kiriakou

**CARRIED**

**13. Draft Terms of Reference – Patient Relations Committee**

**MOTION:** To approve the draft Terms of Reference as amended.

**MOVED:** Hanno Weinberger

**SECONDED:** Alexia Bake- Lanoue

**CARRIED**

**14. Consultation Report – Proposed Amendment to College By-laws to Provide for an “Honourary” status for retired Denturists**

**MOTION:** To return the draft amendments with clarifying comments and information for a second, but shorter (30 day) consultation.

**MOVED:** Barbara Smith

**SECONDED:** Wangari Muriuki

**CARRIED**

**15. Proposed Amendments to the Supervision of Students and Examination Candidates Policy**

**MOTION:** To adopt the proposed amendments to the Supervision of Students and Examination Candidates Policy (New Policy Name: Clinical Supervision of Students, Examination Candidates, and Potential Examination Candidates Policy).

**MOVED:** Anita Kiriakou

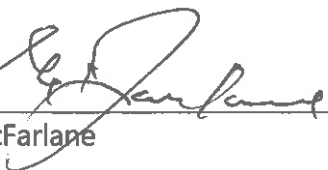
**SECONDED:** Robert Gaspar

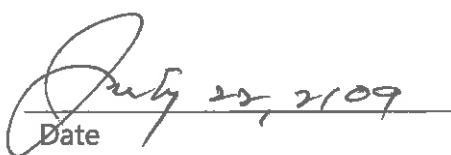
**CARRIED**

**16. Next Meeting Date: March 22, 2019**

**17. Adjournment**

The meeting adjourned at 2:45 pm.

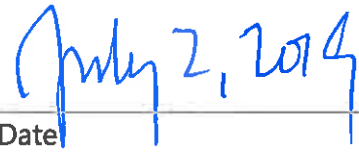
  
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Dr. Ivan McFarlane  
President

  
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Date



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Dr. Glenn Pettifer  
Registrar and CEO



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Date