



121st Board of Directors Meeting Teleconference

Held via Zoom

December 5, 2025 – 10:00 a.m. – 3:00 p.m.

MINUTES

<u>Directors Present:</u>	Kristine Bailey, Public Appointee	➤ Chair
	Garnett A. D. Pryce, Denturist	➤ Vice Chair
	Abdelatif (Latif) Azzouz, Denturist	
	Avneet Bhatia, Public Appointee	
	Lileath Claire, Public Appointee	
	Norbert Gieger, Denturist	
	Elizabeth (Beth) Gorham-Matthews, Denturist	
	Aisha Hasan, Public Appointee	
	Gaganjot Singh, Public Appointee	
<u>Regrets:</u>	Majid Ahangaran, Denturist	
	Alexia Baker-Lanoué, Denturist	
	Hanneke de Roo, Public Appointee	
	Franklin Parada, Denturist	
<u>Absent:</u>	Annie Chu, Denturist	
<u>Legal Counsel:</u>	Rebecca Durcan, Steinecke, Maciura and LeBlanc	
<u>Guests:</u>	Blair MacKenzie, Managing Partner, Hilborn LLP	
	Cassidy Johnson, Supervisor, Hilborn LLP	
	Elizabeth Urso, Steinecke, Maciura and LeBlanc	
<u>Staff:</u>	Roderick Tom-Ying, Registrar and CEO	
	Tera Goldblatt, Manager, Registration & Quality Assurance	
	Meghan Hoult, Manager, Deputy Registrar	
	Catherine Mackowski, Manager, Professional Conduct	
	Paige O'Brien, Manager, Board of Directors and Corporate Services	

1. Call to Order

The Chair called the meeting to order at 10:02 a.m.

2. Land Acknowledgement

We acknowledge that the land we are meeting on is the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit and Métis peoples. We also acknowledge that Toronto is covered by Treaty 13 with the Mississaugas of the Credit.

3. Approval of Agenda

MOTION: That the agenda be approved as presented.

MOVED: E. Gorhan-Matthews

SECONDED: L. Claire

CARRIED

4. Declaration of Conflicts

The Chair canvassed the Board Directors for conflict-of-interest declarations related to the meeting agenda. No declarations were made.

5. College Mission and Mandate

The Chair drew Board Directors' attention to the College mandate and the College mission, which were provided.

6. Consent Agenda

MOTION: To accept the Consent Agenda.

MOVED: A. Hasan

SECONDED: G. Singh

CARRIED

7. Chair's Report

The Chair canvassed the Board Directors for questions regarding her Report. No questions were posed.

8. Registrar's Report

The Registrar provided an update on the operational activities of the College which occurred since the last meeting of the Board, including an As of Right Legislation update, CDO Fall webinars, and CNAR. The Deputy Registrar provided an update regarding the multi-jurisdictional exam including the short term and medium to long term plan for the exams. Past and upcoming events and deadlines were reviewed as was the financial report for April 1, 2025, to October 31, 2025.

The Registrar and Deputy Registrar responded to questions regarding content from the Registrar's report.

9. Complaints Process Feedback Survey

The Manager, Professional Conduct presented the new Complaints Process Feedback Surveys that will be implemented to canvass feedback from both registrants and complainants.

10. Annual Report

The Manager, Board of Directors & Corporate Services introduced the draft Annual Report for 2024-2025.

MOTION: To approve the draft Annual Report for 2024-2025 as presented.

MOVED: N. Gieger

SECONDED: A. Azzouz

CARRIED

11. Policies Review

The Deputy Registrar presented updates to the Approved Denturism Programs Policy, Qualifying Examination Appeals Policy, Qualifying Examination Accommodations Policy and the Qualifying Examination Withdrawal & Refund Policy.

The Deputy Registrar responded to several questions regarding the proposed policy updates.

MOTION: That the Board approves the updated Approved Denturism Programs policy for immediate implementation and approves the Qualifying Examination Appeals Policy, Accommodations Policy, and Withdrawal & Refund Policy as presented with suggested implementation dates.

MOVED: N. Gieger

SECONDED: A. Azzouz

CARRIED

12. Draft Audited Financial Statements

Blair MacKenzie and Cassidy Johnson from Hilborn LLP presented the 2024-2025 draft audited financial statements and audit findings communication.

MOTION: To approve the 2024-2025 draft audited financial statements as presented.

MOVED: A. Azzouz

SECONDED: L. Claire

CARRIED

MOTION: To appoint Hilborn LLP as the Auditor for 2025-2026.

MOVED: G. Pryce

SECONDED: A. Azzouz

CARRIED

13. Board Meeting Feedback Survey Questions

The Manager of Board of Directors & Corporate Services introduced proposed updates to the Board Meeting Feedback Survey Questions.

MOTION: That the Board approves the updated Board meeting feedback survey questions as presented.

MOVED: L. Claire

SECONDED: A. Bhatia

CARRIED

14. In-Camera Meeting of the Board

MOTION: To move the meeting in-camera.

MOVED: A. Hassan

SECONDED: L. Azzouz

CARRIED

Pursuant to section 7(2)(d) of the Health Professions Procedural Code, Schedule 2 to the *Regulated Health Professions Act, 1991*, the meeting was moved in-camera at 11:46 am. and ex camera at 12:39 p.m.

15. Other Business

The Registrar discussed pausing any automatic fee increases for the upcoming 2026-2027 Annual Renewal Fees that would be in effect for April 1, 2026.

The Registrar responded to a question regarding the impact of this pause on the operating budget.

MOTION: That the Board waives the automatic CPI fee increase for the 2026-2027 Annual Renewal Fee.

MOVED: N. Gieger

SECONDED: G. Pryce

CARRIED

16. Next Meeting Date(s)

- 122nd Board Meeting - Friday March 13, 2026
- 123rd Board Meeting - Friday June 12, 2026
- 124th Board Meeting - Friday September 11, 2026
- 125th Board Meeting - Friday December 4, 2026

17. Adjournment

MOTION: For the meeting to be adjourned.

MOVED: N. Gieger

SECONDED: A. Azzouz

CARRIED

The meeting was adjourned at 2:08 p.m.



Kristine Bailey
Chair

March 27, 2026

Date



Roderick Tom-Ying
Registrar and CEO

March 27, 2026

Date