



115th Council Meeting Teleconference

Held via Zoom

June 14, 2024 – 10:00 a.m. to 4:00 p.m.

MINUTES

Members Present:

Lileath Claire, Public Appointee	➤ President
Garnett A. D. Pryce, Denturist	➤ Vice President
Majid Ahangaran, Denturist	
Abdelatif (Latif) Azzouz, Denturist	
Kristine Bailey, Public Appointee	
Avneet Bhatia, Public Appointee	
Norbert Gieger, Denturist	
Elizabeth (Beth) Gorham-Matthews, Denturist	
Aisha Hasan, Public Appointee	
Franklin Parada, Denturist	
Gaganjot Singh, Public Appointee	

Absent:

Michael Bakshy, Public Appointee
Annie Chu, Denturist

Legal Counsel:

Rebecca Durcan, Steinecke, Maciura and LeBlanc

Guests:

Cathi Mietkiewicz, Mietkiewicz Law
Deanna Williams, Dundee Consulting Group Ltd.

Staff:

Roderick Tom-Ying, Registrar and CEO
Megan Callaway, Manager, Council and Corporate Services
Tera Goldblatt, Manager, Quality Assurance and Sexual Abuse Liaison
Meghan Houlton, Manager, Qualifying Examinations & Strategic Initiatives
Catherine Mackowski, Manager, Professional Conduct

1. Call to Order

The President called the meeting to order at 10:02 a.m.

2. Land Acknowledgement

We acknowledge that the land we are meeting on is the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee

and the Wendat peoples and is now home to many diverse First Nations, Inuit and Métis peoples. We also acknowledge that Toronto is covered by Treaty 13 with the Mississaugas of the Credit.

3. Approval of Agenda

MOTION: To approve the Agenda as presented.

MOVED: E. Gorham-Matthews

SECONDED: G. Pryce

CARRIED

4. Declaration of Conflicts

Comments on conflict of interest were made by Ms. Rebecca Durcan, College Counsel, Steinecke, Maciura and LeBlanc. The Conflict-of-Interest Register was provided, and no conflicts specific to the agenda were declared.

5. College Mission and Mandate

The President drew Council members' attention to the College Mandate and the College Mission, which were provided.

6. Consent Agenda

MOTION: To approve the Consent Agenda as presented.

MOVED: N. Gieger

SECONDED: A. Azzouz

CARRIED

7. Governance Initiative

Ms. Deanna Williams presented a proposed work plan for the governance initiative for 2024 and beyond, including creating a Competency Profile for Council and Committees. A discussion took place.

MOTION: To direct staff to work with Deanna Williams in drafting a competency profile.

MOVED: N. Gieger

SECONDED: K. Bailey

CARRIED

8. In-Camera Meeting of Council

MOTION: To move the meeting in camera.

MOVED: E. Gorham-Matthews

SECONDED: A. Azzouz

CARRIED

Pursuant to section 7(2)(d) of the Health Professions Procedural Code, being Schedule 2 to the *Regulated Health Professions Act, 1991*, the meeting was moved in camera at 11:09 a.m. and ex camera at 11:28 a.m.

9. Registrar's Report

The Registrar provided an update on operational activities of the College which occurred since the last meeting of Council and the Financial Report for the period of April 1 to April 30, 2024.

10. Election Results – Districts 1, 6, 7 & 8

The Registrar reported the results of elections held in Districts 1, 6, 7 & 8, and that a by-election will be called for District 1.

11. 2024 Professional Misconduct Regulation Approved

The Registrar provided an overview of changes to the Professional Misconduct Regulation.

A scheduled lunch break was held from 12:19 to 1:00 p.m.

12. Standard of Practice – Advertising and Clinic Names

Ms. Cathi Mietkiewicz introduced the proposed Standard of Practice: Advertising and Clinic Names based on the recent changes to the Professional Misconduct Regulation. A discussion took place, and it was noted that the consultation timeframe will be shortened due to the regulation changes coming into force on July 1, 2024.

MOTION: MOTION: To approve the updated Standard of Practice for Advertising and Clinic Names for public and stakeholder consultation that concludes Tuesday, June 25, 2024.

MOVED: N. Gieger

SECONDED: E. Gorham-Matthews

CARRIED

MOTION: To rescind the Clinic Name Policy and Clinic Name Guidelines effective July 1, 2024.

MOVED: G. Pryce

SECONDED: A. Azzouz

CARRIED

MOTION: To permit the Executive Committee to meet on behalf of Council to review any feedback received from the consultation period and approve the Standard of Practice: Advertising and Clinic Names and accompanying guidelines for implementation July 1, 2024.

MOVED: N. Gieger

SECONDED: K. Bailey

CARRIED

MOTION: To move the meeting in camera.

MOVED: A. Azzouz

SECONDED: N. Gieger

CARRIED

Pursuant to section 7(2)(e) of the Health Professions Procedural Code, being Schedule 2 to the *Regulated Health Professions Act, 1991*, the meeting was moved in camera at 1:26 p.m. and ex camera at 2:09 p.m.

13. Discontinuing Services and Refusing Treatment Guidelines Update

The Registrar introduced proposed changes to the Guidelines on Discontinuing Services and Refusing Treatment based on the recent changes to the Professional Misconduct Regulation.

MOTION: To approve the revised Guidelines for Discontinuing Services and Refusing Treatment.

MOVED: A. Azzouz

SECONDED: F. Parada

CARRIED

14. Record Keeping Standard of Practice, Guidelines, and Unique Identifier

Ms. Tera Goldblatt introduced proposed changes to the Record Keeping Standard of Practice and Record Keeping Guidelines, and provided an overview of the results of the 60-day stakeholder consultation. A discussion took place regarding the removal of prescriptive requirements around choosing a unique identifier.

MOTION: To approve the updated draft Record Keeping Standard of Practice and Record Keeping Guidelines for immediate implementation.

MOVED: N. Gieger

SECONDED: A. Azzouz

CARRIED

15. Updating Language Proficiency Policy – Pearson Language Test

The Registrar introduced proposed amendments to the Language Proficiency Requirements Policy with the addition of the Pearson Test of English approved by Immigration, Refugees and Citizenship Canada (IRCC). It was noted that, pursuant to the *Pandemic and Emergency Preparedness Act, 2022*, any language proficiency tests that are approved by the IRCC must be acceptable by health regulators in their use for applicants demonstrating proficiency in the official languages of Canada.

MOTION: To adopt the proposed amendments to the Language Proficiency Requirements Policy as brought forward by the Registration Committee.

MOVED: G. Pryce

SECONDED: N. Gieger.

CARRIED

16. Other Business

No other business was raised.

17. Next Meeting Date(s)

The following upcoming meeting dates were provided for information:

- 116th Council Meeting – Friday, September 6, 2024 (virtual)
- CNAR 2024 Conference (Ottawa) – October 7-9, 2024
- 117th Council Meeting – Friday, December 13, 2024 (virtual)

18. Adjournment

MOTION: That the meeting be adjourned.

MOVED: A. Azzouz

SECONDED: F. Parada

CARRIED

The meeting was adjourned at 2:30 p.m.



Lileath Claire
President

October 17, 2024

Date



Meghan Hoult
Acting Registrar
Manager, Qualifying Examinations & Strategic
Initiatives

October 4, 2024

Date