



116th Council Meeting Teleconference

Held via Zoom

September 6, 2024 – 10:00 a.m. to 12:30 p.m.

MINUTES

Members Present:

Lileath Claire, Public Appointee	➤ President
Garnett A. D. Pryce, Denturist	➤ Vice President
Majid Ahangaran, Denturist	
Abdelatif (Latif) Azzouz, Denturist	
Kristine Bailey, Public Appointee	
Norbert Gieger, Denturist	
Elizabeth (Beth) Gorham-Matthews, Denturist	
Aisha Hasan, Public Appointee	
Franklin Parada, Denturist	
Gaganjot Singh, Public Appointee	

Regrets:

Avneet Bhatia, Public Appointee

Absent:

Michael Bakshy, Public Appointee
Annie Chu, Denturist

Legal Counsel:

Rebecca Durcan, Steinecke, Maciura and LeBlanc

Guests:

Deanna Williams, Dundee Consulting Group

Staff:

Roderick Tom-Ying, Registrar and CEO
Megan Callaway, Manager, Council and Corporate Services
Tera Goldblatt, Manager, Registration & Quality Assurance
Meghan Houlton, Manager, Qualifying Examinations & Strategic Initiatives
Catherine Mackowski, Manager, Professional Conduct

1. Call to Order

The Chair called the meeting to order at 10:01 a.m.

2. Land Acknowledgement

We acknowledge that the land we are meeting on is the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee

and the Wendat peoples and is now home to many diverse First Nations, Inuit and Métis peoples. We also acknowledge that Toronto is covered by Treaty 13 with the Mississaugas of the Credit.

3. Approval of Agenda

MOTION: That the Agenda be approved as presented.

MOVED: G. Pryce

SECONDED: N. Gieger

CARRIED

4. Declaration of Conflicts

Comments on conflict of interest were made by Ms. Rebecca Durcan, College Counsel, Steinecke, Maciura and LeBlanc. The Conflict-of-Interest Register was provided, and no conflicts specific to the agenda were declared. It was noted that a questionnaire will be circulated to Council members following the Council meeting for the purposes of updating the Conflict-of-Interest Register.

5. College Mission and Mandate

The President drew Council members' attention to the College Mandate and the College Mission, which were provided.

6. Consent Agenda

Items 6.13.1: FY24 Engagement Letter from Auditors and 6.13.2: FY24 Audit Plan were removed from the Consent Agenda.

MOTION: To accept the Consent Agenda, except for items 6.13.1 and 6.13.2.

MOVED: E. Gorham-Matthews

SECONDED: N. Gieger

CARRIED

Clarification was provided regarding the annual audit being completed by third-party auditors, Hilborn LLP. The audit plan provided by Hilborn LLP was reviewed outlining the scope of the audit.

MOTION: To approve the engagement letter and audit plan.

MOVED: N. Gieger

SECONDED: A. Azzouz

CARRIED

7. Registrar's Report

The Registrar provided an update on the operational activities of the College which occurred since the last meeting of Council, including the implementation of the new professional misconduct regulation, a review of the Memorandum of Understanding signed with the Ministry of Colleges and Universities, strategic initiatives for 2024, and the Financial Report for the period of April 1, 2024, to July 31, 2024.

8. Governance – Council External Assessment Report & Draft Competency Profile

Ms. Deanna Williams, Dundee Consulting Group, presented her Governance Review report and the draft Council and Committee Competency Profile.

A discussion took place regarding how incorporating competency-based elements into the election process of the Council members would re-enforce the Council's mandate to protect the public by focusing on the attributes of the electoral candidates versus their geographical districts. If approved, the College and Ms. Deanna Williams will work on an implementation plan for the recommendations.

MOTION: To accept the Governance Review report for consideration and approve the recommendations as presented.

MOVED: F. Parada

SECONDED: M. Ahangaran

CARRIED

MOTION: To approve the draft Competency Profile/Skills Matrix for Council and Committee Members.

MOVED: N. Gieger

SECONDED: G. Pryce

CARRIED

9. Update: Scope of Practice Initiative

Ms. Meghan Hault, Manager of Examinations and Strategic Initiatives, provided an update on the Scope of Practice initiative since its launch on April 26, 2024. Mr. Garnett Pryce was invited to speak to review the patient pathways under the current scope and with the proposed scope changes.

Council members emphasized the advantages of the proposed scope changes for the public, such as cost and time savings, as well as a decrease in risk with the procedures.

MOTION: To ratify the motion approved by the Executive Committee at its July 26, 2024, meeting to select Dentacloud to provide the Scope of Practice Working Group with government relations services.

MOVED: A. Azzouz

SECONDED: M. Ahangaran

CARRIED

10. 2025-2026 Annual Renewal Fees – Schedule 7 of By-Laws

The Registrar introduced a proposed registration renewal fee for the upcoming renewal year, including proposed amendments to Schedule 7 of the College By-laws to reflect the reduced Annual Renewal fee, which has been in place since 2022. It was noted that although the fee reduction may not be permanent, it is important that the By-laws reflect the current fees.

Rebecca Durcan, CDO legal counsel, reviewed the required procedural steps to amend By-Laws related to annual fees pursuant to section 94(2) of the Health Professions Procedural Code (*A by-law shall not be made under clause (1) (l.2), (l.3), (s), (t), (v), (w) or (y) unless the proposed by-law is circulated to every member at least 60 days before it is approved by the Council*).

A discussion took place regarding the consideration of a permanent reduction in fees. There was general agreement that a permanent reduction in fees would not be explored at this time.

MOTION: To set the 2025-2026 Annual Renewal Fee at \$1,700.00 + HST, approve the Inactive Class of Registration Fee Schedule as presented and approve for 60-day public and stakeholder consultation amendments to Schedule 7 of the College By-Laws.

MOVED: L. Azzouz

SECONDED: M. Ahangaran

CARRIED

11. In-Camera Meeting of Council

MOTION: To move the meeting in-camera.

MOVED: N. Gieger

SECONDED: A. Azzouz

CARRIED

Pursuant to section 7(2)(d) of the Health Professions Procedural Code, Schedule 2 to the *Regulated Health Professions Act, 1991*, the meeting was moved in-camera at 12:31 p.m. and ex camera at 1:03 p.m.

12. Other Business

No other business was raised.

13. Next Meeting Date(s)

The following upcoming meeting dates were provided for information.

- CNAR 2024 Conference (Ottawa) – October 7-9, 2024

- 117th Council Meeting – Friday, December 13, 2024 (virtual)

14. Adjournment

MOTION: For the meeting to be adjourned.

MOVED: N. Gieger

SECONDED: A. Hasan

CARRIED

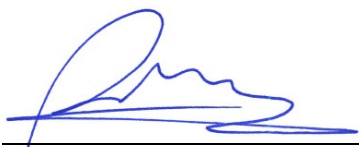
The meeting was adjourned at 1:07 p.m.



Lileath Claire
President

December 18, 2024

Date



Roderick Tom-Ying
Registrar and CEO

December 18, 2024

Date