



COLLEGE OF DENTURISTS OF ONTARIO
77th MEETING OF THE COUNCIL
Held at the Toronto Marriott Yorkville Hotel
October 3, 2014- 9am to noon
90 Bloor Street East, Toronto, ON M4W 1A7

MINUTES

1. Welcome and Introductions

The President invited all Council members and the public gallery to introduce themselves.

2. Call to Order

The President called the meeting to order at 9:01am and welcomed everyone.

Note Members Present

Elected Members: Mordey Shuhendler, Denturist, Vice President

Gregory Baker, Denturist
Kenneth Battell, Denturist
Luc Tran, Denturist
Michael Vout Jr., Denturist
Patrick McCabe, Denturist
Peter Cassano, Denturist
Keith Collins, Denturist

Public Members: Anita Kiriakou, President

Barbara Smith
Thomas Baulke
Hanno Weinberger

Barry Solway (Absent)

Guests:

Dr. Anthony Marini
Rebecca Durcan, Legal Counsel-Steinecke Maciura LeBlanc LLP

Staff:

Abena Buahene, Registrar
Fraulein Thomas, Recorder

3. Approval of Agenda

MOTION: It was moved by K. Collins and seconded by P. McCabe.

THAT: the agenda of the 77th Council Meeting be approved as circulated.

CARRIED.

4. Declaration of Conflict

No conflict of interest was declared.

5. Review and Approval of Minutes

5.1 76th Council Meeting Minutes – June 20, 2014

Under agenda item 7.1 'revenue' was corrected to surplus for the motion.

MOTION: It was moved by K. Battell and seconded by L. Tran.

THAT: the minutes of the 76th Council Meeting held on June 20, 2014 be adopted as amended.

CARRIED.

6. Items for Discussion and Decision

6.1 Presentation on the Summer Administration of the 2014 Qualifying Examination

The Registrar and Dr. Marini, the College's assessment consultant gave a presentation on the development of the National Competency Profile for Denturists, how the Profile is the foundation for the QE's Objective Structured Clinical Examination (OSCE) stations, the development process for the OSEC's, the scoring methodology, the QE results and next steps with mapping of the written component of the QE to the Profile.

The OSCE's ran like clockwork at Princess Margaret Hospital and the Standardized Patient Program (SPP) was very well organized. The examination candidates appreciated how College staff, the assessors and the SPP treated them courteously and professionally throughout the entire examination experience. They also were very positive about the fact that they were being assessed over a wide range of competencies and had multiple opportunities to demonstrate their knowledge, skill and judgment over the 12 active and 8 non-active stations. A total of 53 candidates attempted the QE and 68% passed both written and the OSCE components; these candidates are now eligible to apply for a certificate of registration.

The Registrar and Dr. Marini answered questions Council had about the QE such as dealing with the replenishment of the item bank, whether feedback was solicited from the assessors and candidates, ongoing recruitment and training to sustain the QE, etc.

6.2 2 Financial Statements for the Period of April 1, 2014 to August 31, 2014- *Variance Memo

The Registrar provided an overview of the financial statements to Council.

Of note: the final budget for the examination was based on 80 candidates and 53 candidates took part in the summer qualifying examination and it will be offered again in the winter. It is anticipated that the revenue generated for the examination will be ca. \$40,000. This revenue will be neutral. It was noted that the candidate is paying close to what it costs the College to administer the QE.

6.3 3 Draft Surplus Retention Policy *Summary of Audited Financial Statement for Fiscal Year 2013-2014

Council discussed the objectives set out in the draft surplus retention policy. The College's auditor had advised that an acceptable amount to internally restrict funds would be in the three to six months range of the College's operating budget. These funds would be used for unforeseen events such as legal challenges.

MOTION: It was moved by K. Collins and seconded by M. Vout Jr.

THAT: Council approve the Surplus Retention Policy as presented which would allow the College to internally restrict surplus.

CARRIED.

MOTION: It was moved by K. Battell and seconded by M. Vout Jr.

THAT: Council approve to internally restrict \$360,000.

CARRIED.

It was suggested that the above motion should be more transparent and specify what the funds are being restricted for and infer that it is in line with the objectives as stated in the draft policy. The motion was amended accordingly.

MOTION: It was moved by T. Baulke and seconded by K. Collins

THAT: Council approve the amended motion to approve to internally restrict \$360,000 in adherence with the Surplus Retention Policy.

CARRIED.

6.4 Review and/or Revision of College Documentation Relating to Legislation and Standards of Practice Project

Council member Patrick McCabe, Chair of the Professional Practice Committee updated Council on the work of the Committee. It was explained that much of the Committee's work had been focussed on discussing which individual standards needed to be reworked. However, it became increasingly clear that a more holistic approach and wide-reaching lens was required for the task at hand, and that there are many facets to establishing standards and best practices in a self-regulated health practitioner framework to ensure public safety. All of these components should be interwoven in completing the full picture of what a patient can expect when receiving care from a denturist. Many of the existing standards, guidelines, policies, processes,

etc. have not undergone a review in a number of years, and there are gaps in common areas that are usually prevalent in the health professions regulatory environment.

The College's standards of practice need to be articulated in plain language, and in such a manner that they define professional practice expectations taking into consideration current legislation and scope of practice. The Chair recommended that the College step back and establish a better documentation framework, i.e. build a solid foundation to ensure that there is a connection between all of the documents required to fulfill the College's public protection mandate. This comprehensive documentation review and/or revision work would be undertaken by the Professional Practice Committee. This project is in alignment with other documentation and legislative revamping initiatives that have taken place over the past two years in governance, quality assurance and registration. Furthermore, there will be extensive member consultation in the coming months, and where applicable, feedback from other stakeholders will be sought.

One of the integral foundation pieces for this document revision project is the National Competency Profile for Denturists. This document should be expanded upon to include behavior indicators and practice illustrations. The Profile will then be used to develop new standards and review/ revise the existing ones so that practitioners can understand what the expectations/standards are that they have to meet. The PPC will require the assistance of a consultant to complete this work.

6.5 Standard of Practice Anti-Snoring Appliance

The Executive Committee recommended that Council revoke Standard of Practice 3.1.6 Anti-Snoring Devices and the corresponding Appendix D for 3.1.6 Anti-Snoring Appliances due to a number of inconsistencies in the standard and the guidelines; the standard stated both that "dispensing and fitting of this type of prosthesis " is a controlled act as well as not a controlled act.

Legal Counsel also advised Council that revoking the standard would be appropriate given the inconsistencies in the documents. Revocation, however, does not mean that the member is prevented from performing the act. They would do so within their own personal scope of practice, i.e. they determine whether they have sufficient training, knowledge, skills and judgment to perform the act and should also do so in collaboration with other appropriate health care professionals. The College should advise the members of this when the notice goes out about the revocation.

MOTION: It was moved by K. Collins and seconded by M. Shuhendler.

THAT: Council revoke Standard of Practice 3.1.6 Anti-Snoring Devices and the corresponding Appendix D for 3.1.6 Anti-Snoring Appliances and direct that the Professional Practice Committee review the College's documentation on anti-snoring devices/appliances as part of the Documentation Review and/or Revision Project.

CARRIED.

7. Committee Reports

7.1 Executive

7.2 ICRC

7.3 Qualifying Examination

No reports from the Professional Practice, Registration, Quality Assurance & Discipline, Fitness to Practice, and Patient Relations committees as they have not met since the 76th Council meeting.

Council received the committee reports.

MOTION: It was moved by K. Battell and seconded by G. Baker.

THAT: Council received the committee reports.

CARRIED.

8. Registrar Report

Council received the Registrars Report.

MOTION: It was moved by K. Collins and seconded by P. Cassano

THAT: Council received the Registrar's report

CARRIED.

9. In Camera Session under the RHPA, Schedule 2, section 7(2)(d) and (e)

MOTION: It was moved by H. Weinberger and seconded by M. Vout Jr.

THAT: Council go into the in-camera session.

CARRIED.

MOTION: It was moved by L. Tran.

THAT: Council go out of the in-camera Session.

CARRIED.

10. Next Meeting Date -

Friday, December 12, 2014

11. Adjournment

There being no further business to discuss, the meeting was adjourned at 12:30pm.

MOTION: It was moved by B. Smith.

THAT: the meeting be adjourned at 12:30pm.

CARRIED.