



Duties of Directors & Committee Members

26.01 Expectations and Duties

Every Director and every Committee member shall, in the performance of his or her duties:

- i. familiarize himself or herself with the Act, the RHPA, the by-laws and any policies of the College;
- ii. familiarize himself or herself with any other records, documents and guidelines that may be necessary for the performance of his or her duties;
- iii. comply with the provisions of the Act, the RHPA, the by-laws, any policies of the College and rules that are adopted by the Board of Directors, from time to time;
- iv. regularly attend meetings on time and participate constructively in discussions;
- v. ensure that confidential matters coming to his or her attention as a Director or as a member of a Committee or working group are not disclosed by him or her, except as required for the performance of his or her duties or as permitted by the RHPA;
- vi. conduct himself or herself in an appropriate manner with College staff, other Directors or members of the Committees, Registrants and members of the public;
- vii. comply with the College's Code of Conduct, as set out in the College's governance policies established by the Board of Directors;
- viii. avoid, or where that is not possible, declare all conflicts of interest in the manner set out in the by-law;
- ix. step down from his or her position as Director and / or Committee member and / or working group member in the event that allegations regarding his or her conduct, competence or capacity are referred to the Discipline Committee or Fitness to Practise Committee until such time as the matter has been finally disposed of; and
- x. perform the duties associated with his or her position conscientiously and with integrity and diligence in a manner that serves and protects the public interest.