



Qualifying Examination Additional Attempt Decision-Making Framework

Background

The mandate of the College of Denturists of Ontario (the “College”) is to protect the public by ensuring Registered Denturists provide safe, ethical, and competent denturism care and service in Ontario. As part of that mandate, the College typically hosts its Qualifying Examination (QE) twice a year to ensure a smooth, orderly, and defensible examination process.

The QE is made up of two components, including a Multiple-Choice Question (MCQ) Examination and Objective Structured Clinical Examination (OSCE). There is a limit of three (3) attempts at each component of the QE. However, candidates can apply for an additional attempt following three (3) unsuccessful attempts with the approval of the Registration Committee (the “Committee”).

Candidate Application Process

Candidates applying for an additional attempt will submit a self-study and competency gap identification plan (“self-study plan”) to the Committee, documenting how they propose to rectify any deficient competency areas found in their previous QE performances.

Committee Decision-Making Process & Framework

Step 1: Review & Analysis of Candidate QE Performance Reports

Objectives:

- **Distribution:** Identify whether the candidate’s performance deficiencies are consistently widespread across multiple competency areas or isolated to specific competency areas.
- **Criticality:** Identify whether the candidate’s performance deficiencies are consistently in critical competency areas (as defined by the Committee).
- **Severity:** Determine the severity of performance deficiencies in competency areas across performance reports.



QE Performance Reports	Yes (1)	No (0)
Are there consistent widespread performance deficiencies in multiple competency areas?		
Are there consistent deficiencies in critical competency areas?		
Are there moderate to severe deficiencies in any competency areas (i.e. well below the group mean)?		
SCORE (out of 3)		

Step 2: Review & Analysis of Candidate Self-Study Plan

Self-Study Plan Requirements:

A self-study plan must:

- Identify deficient competency areas.
- Include a section on self-reflection.
- Consist of additional proposed self-study, continuing education, training and/or mentoring sessions.
- Provide details of the proposed plan.

Self-Study Plan Criteria:

- ✓ **Completeness** – are all relevant competency areas addressed by the candidate?
- ✓ **Specificity** – does the candidate's plan specify targeted actions to rectify deficiencies?
- ✓ **Feasibility** – are the candidate's proposed actions practical and aligned with available resources?
- ✓ **Commitment** – does the candidate's plan demonstrate understanding and commitment to improvement?

Step 3: Additional Considerations & Mitigating Factors

- **Prior Examination Attempts**
 - The Committee's review may include information related to prior QE attempts by the candidate (and their outcomes) – including attempts prior to the implementation of the attempt limit.
- **Prior Appeals**
 - The Committee's review may include information related to prior appeals by the candidate (and their outcomes).



Step 4: Determine Course of Action to Best Support the Candidate

Possible courses of action that the Committee can take include:

1. Approval of additional attempt

- a. Any suggested modifications/advice to improve the candidate's proposed self-study plan can be provided.
- b. No proof of completion is required to be provided to the College prior to applying for an additional attempt. Exam preparation and adherence to the self-study plan is the candidate's sole responsibility.

2. Require additional training or remediation such as requiring the candidate to find a mentor, attend specific courses or webinars, etc.

- a. Any suggested modifications/advice to improve the candidate's proposed self-study plan can be provided.
- b. Candidate must provide proof to the College that they have completed an additional training or remediation program prior to becoming eligible to apply for an additional attempt.

3. In rare/serious circumstances involving multiple mitigating factors – require successful completion of another post-secondary program in Denturism (or equivalent)

- a. Candidate must provide proof to the College that they have successfully completed another post-secondary program in Denturism (or equivalent) prior to becoming eligible to apply for an additional attempt.

See **Appendix 1** for the Candidate Performance Analysis table.

See **Appendix 2** for the additional attempt decision-making tree.



Appendix 1 Candidate Performance Analysis Table

Candidate Performance Data	Suggested Course of Action	Next Steps
SCORE: 0 No widespread or critical systemic deficiencies indicative of serious concerns for safe and competent practice. Deficiencies point to knowledge gaps that can be addressed through self-guided strategies.	Implement self-study plan + Approve additional attempt	Candidate is not required to provide proof of completion of the self-study plan to the College prior to applying for an additional attempt.
	Encourage candidate to modify self-study plan with suggestions for improvement + Approve additional attempt	Candidate is not required to provide proof of completion of the self-study plan to the College prior to applying for an additional attempt..
SCORE: 1-2 Multiple competency areas are deficient. Specific deficiencies point to knowledge gaps that can be addressed through a robust self-study plan <u>or</u> targeted remediation/training. Moderate concerns for safe and competent practice.	Implement self-study plan + Approve additional attempt	Candidate is not required to provide proof of completion of the self-study plan to the College prior to applying for an additional attempt.
	Encourage candidate to modify self-study plan with suggestions for improvement + Require additional training, courses, webinars, or remediation	Candidate must provide proof to the College that they have completed an additional training or remediation program prior to applying for an additional attempt.
SCORE: 3 Failure in multiple critical areas, indicating foundational knowledge gaps.	Implement self-study plan + Require additional training, courses, webinars, or remediation	Candidate must provide proof to the College that they have completed an additional training or remediation program prior to applying for an additional attempt.



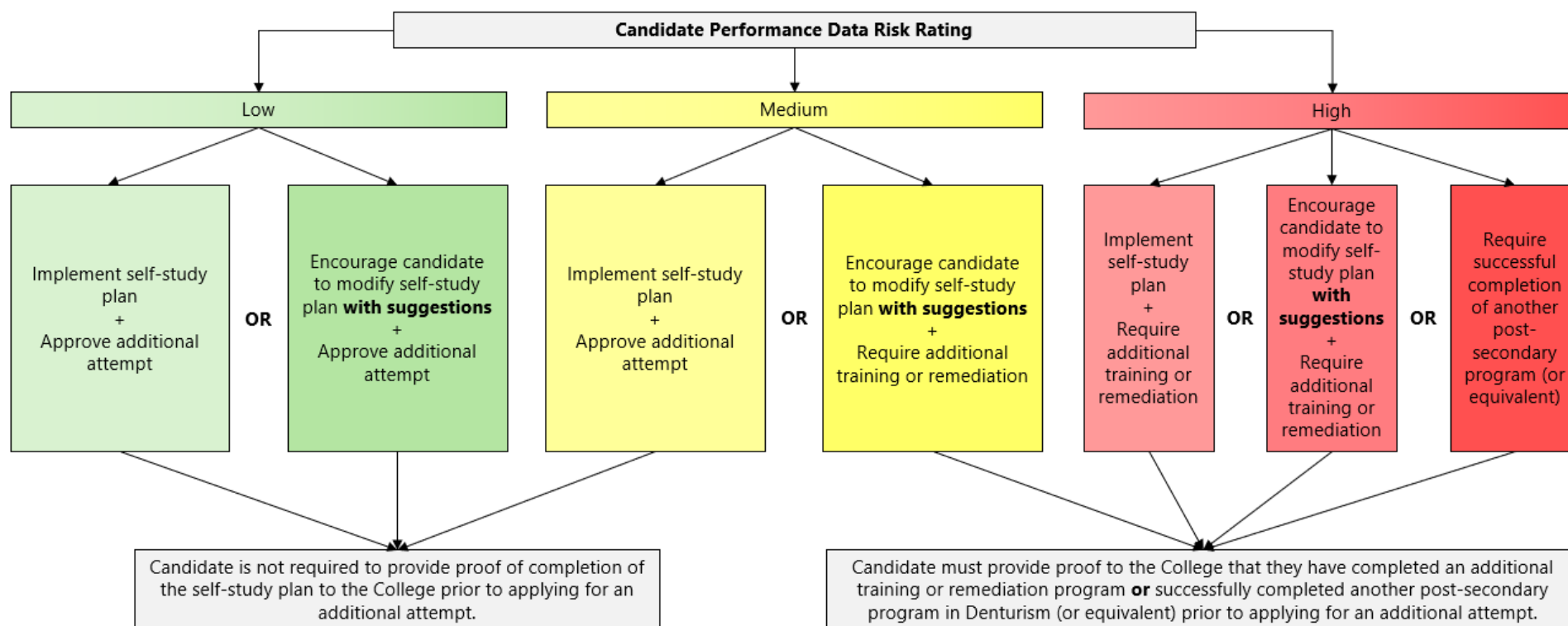
Performance suggests knowledge gaps that cannot be addressed through targeted remediation/training alone. Serious concerns for safe and competent practice and/or mitigating factors.	Encourage candidate to modify self-study plan with suggestions for improvement + Require additional training, courses, webinars, or remediation	Candidate must provide proof to the College that they have completed an additional training or remediation program prior to applying for an additional attempt.
	Require the candidate to successfully complete another post-secondary program in Denturism (or equivalent)	Candidate must provide proof to the College that they have successfully completed another post-secondary program in Denturism (or equivalent) prior to applying for an additional attempt.



Appendix 2 Additional Attempt Decision-Making Tree



Qualifying Examination Additional Attempt Decision-Making Framework



College of Denturists of Ontario
Approved by the Board: September 18, 2026