

# Request for Academic Assessment

Prior to registering for the Qualifying Examination, all potential Qualifying Examination candidates who must have their education assessed for academic equivalency are required to submit this completed form and any supporting documentation with their **QE Initial Application**.

#### **Instructions:**

This form contains a list of learning outcomes associated with the subject areas prescribed by the Schedule attached to the Registration Regulation. This form is constructed to allow for the demonstration of how these learning outcomes have been met in a course of study.

For each of the learning outcomes, list any completed courses and the institution(s) at which they were completed in the "Your Course(s)" Column. If more space is required, please use a separate sheet of paper and attached it to this form.

If there are some learning outcomes that have not been addressed by coursework but have otherwise been met, please provide the relevant details explaining how the outcome(s) have been met on a separate sheet attached to this form.

If there are learning outcomes that have not been met at all, please leave those blank.

#### **Additional Documentation:**

The following additional documents are required for an academic assessment:

- 1. Documents that describe the content of each course listed on the Academic Assessment Form. This documentation might take the form of a course description from an institution's course calendar or a course outline. Any documents in a language other than English or French, must be translated before submission.
- 2. Official university/college transcripts that list courses taken in a program of study. These must be sent directly to the CDO from the academic institution.
- 3. For individuals who are applying with international academic credentials, a 3rd Party Credential Assessment, issued directly from the 3rd party to the College (please review the Credential Authentication Policy for details).

## **Section 1: Personal Information**

| Salutation: | Mrs. | Mrs. | Mr. |                 |  |
|-------------|------|------|-----|-----------------|--|
| First Name: |      |      |     | Middle Name(s): |  |
| _ast Name:  |      |      |     |                 |  |

## **Section 2: Your Courses**

|                          | GBC              |  |                |
|--------------------------|------------------|--|----------------|
| Schedule                 | Course(s)        | Learning Outcomes  | Your Course(s) |
| 1. General Anatomy and   | BIOL 1011        | <ol> <li>Describe the structure, function, and interrelationship among the muscular<br/>system, cardiovascular system, lymphatic system, immune system, respiratory<br/>system, urinary system, digestive system, and reproductive systems of the<br/>human body.</li> </ol> |                |
| Physiology               |                  | Explain the concept of homeostasis and homeostatic mechanisms with regards to all body systems.  |                |
|                          |                  | 3. Describe common disorders of the systems that relate to the denturism program.  |                |
|                          |                  | <ol> <li>Recognize the importance of understanding the eruption chronology and anatomical<br/>features of the teeth.</li> </ol>  |                |
| 2. Orofacial<br>Anatomy  | DENT 1052        | various anatomical features.   |                |
|                          |                  | <ol> <li>Apply the knowledge of dental anatomy and its impact on the clinical practice of<br/>Denturism, patient examination and dental radiology.</li> </ol>  |                |
|                          |                  | Describe the general organization of the body at various levels of complexity.   |                |
|                          | BIOL 1008        | Identify the basic structure and function of selected molecules and compounds.   |                |
|                          |                  | Describe the human cell and types of cell division.  |                |
| 3. General               |                  | Explain the concepts of fluid and electrolyte balance and acid-base balance.   |                |
| Histology                |                  | 5. Identify and describe the four types of tissues.  |                |
|                          |                  | Describe the structure of the skin and its appendages.   |                |
|                          |                  | <ol><li>Describe the structure, function, and interrelationship among the nervous, endocrine,<br/>and skeletal systems.</li></ol>  |                |
|                          |                  | <ol><li>Describe common disorders of the nervous, endocrine, and skeletal systems that relate<br/>to the denturism program.</li></ol>  |                |
|                          |                  | Part One: Infection Prevention and Control   |                |
|                          |                  | Describe the rationale for approved methods for the prevention of disease transmission for clients and dental health care providers including:   |                |
|                          |                  | i. Standard infection prevention control procedures and Best Practices   |                |
|                          |                  | ii. Disinfection and sterilization procedures  |                |
| 4. Microbiology          | <b>DENT 1105</b> | iii. Monitoring of sterilization procedures  |                |
| and Infection<br>Control |                  | iv. Personal protective equipment  |                |
|                          |                  | v. Immunization  |                |
|                          |                  | <ol> <li>Describe the accepted safety standards for infection prevention and control according<br/>to Occupational Health and Safety Regulations and Best Management Practices in a<br/>dental health care setting and dental laboratory setting.</li> </ol>                 |                |



|                                   | GBC                    |   |                |
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| Schedule                          | Course(s)              | Learning Outcomes   | Your Course(s) |
|                                   |                        | Part Two: Microbiology  |                |
| 4. Microbiology                   |                        | Explain Infection Prevention and Control as related to its clinical application in a dental health care practice and laboratory setting.  |                |
| and Infection<br>Control          |                        | <ol> <li>Identify and discuss the steps in the development, transmission and prevention of<br/>infectious microorganisms and emerging diseases of importance to the dental health<br/>care team.</li> </ol>   |                |
|                                   |                        | Describe the microbiology of the oral cavity in health and disease.   |                |
|                                   |                        | Describe the development of the face, palate, tongue and teeth.   |                |
|                                   |                        | Describe the role of the denturist in the treatment of oral facial clefts.  |                |
| 5. Dental<br>Histology and        | HIST 1003              | <ol> <li>Describe the formation, structure, function and age changes of the epithelial tissue,<br/>salivary glands, periodontal ligament, alveolar process, cementum enamel, dentin,<br/>dental pulp, tongue and the dentogingival junction.</li> </ol> |                |
| Embryology                        |                        | <ol> <li>Discuss the significance of the hard tissues of the tooth and the science of<br/>forensic dentistry.</li> </ol>  |                |
|                                   |                        | <ol> <li>Describe what changes take place in the alveolar process following: dental<br/>extractions, the wearing of a denture, a reline of a denture and during orthodontic<br/>movements.</li> </ol>   |                |
|                                   | HIST 1003              | Describe the tissues of the periodontium.   |                |
|                                   |                        | Distinguish among normal periodontal tissues in the mouth, variations in normal and pathological disease states.  |                |
|                                   |                        | Describe the etiology, clinical features, pathology and treatment modalities as related to the denturist for various gingival and periodontal diseases including the medically  |                |
| 6. Periodontology                 |                        | compromised patient.  |                |
|                                   |                        | <ol> <li>Record accurately the results of a clinical examination of the periodontal tissues given<br/>a clinical scenario.</li> </ol>   |                |
|                                   |                        | <ol> <li>Assess radiographic indications of periodontal disease based on a patient's<br/>radiographic survey.</li> </ol>  |                |
|                                   |                        | <ol><li>Describe surgical periodontal procedures including the role of the denturist in<br/>implantology.</li></ol>   |                |
| 7. Oral Pathology<br>and Medicine | PATH 1004<br>DENT 2038 | Develop a disciplined protocol to competently assess the oral and perioral areas with an understanding of the clinical significance of the pathologic abnormalities encountered by the clinician.   |                |
|                                   | PATH 1020              | Differentiate the various etiological factors that may have created an identified abnormal state.   |                |



|                          | GBC                    |  |                |
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| Schedule                 | Course(s)              | Learning Outcomes  | Your Course(s) |
|                          |                        | <ol> <li>Interpret the necessary role he/she contributes to the identification and management<br/>of the pathologic entity.</li> </ol>   |                |
|                          |                        | <ol> <li>Evaluate the more widespread and/or systemic impact of some of the disease<br/>processes encountered in the clinical environment.</li> </ol>  |                |
|                          |                        | <ol> <li>Describe the etiology, clinical manifestations, treatment options and management as<br/>well as the need for referral for various types of lesions, diseases and developmental<br/>variations encountered in the clinical environment.</li> </ol> |                |
| 7. Oral Pathology        | PATH 1004<br>DENT 2038 | the identification and management of the pathologic entity.  |                |
| and Medicine             | PATH 1020              | <ol> <li>Describe the etiology, risk factors, pathophysiology, clinical manifestations &amp;<br/>complications, therapeutic interventions, prevention &amp; clinical implications for<br/>selected disorders.</li> </ol>                                   |                |
|                          |                        | <ol> <li>Assess the significance of a presented medical history and how to successfully adapt<br/>the Denturism process of care through treatment planning, interprofessional<br/>collaborations, referrals and patient education.</li> </ol>              |                |
|                          |                        | Assess the commonalities between selected disorders.   |                |
|                          |                        | <ol> <li>Describe the importance of understanding the anatomical features of the head and<br/>neck.</li> </ol>   |                |
| 8. Dental Kinesiology    | ANAT 1038              | various anatomical features.   |                |
| (Biomechanics)           |                        | <ol> <li>Explain how knowledge of the head and neck anatomy supports clinical practice, patient<br/>examination and dental radiology of the head and neck region.</li> </ol>   |                |
| 9. Dental<br>Psychology  | GSSC 2027              | Recognize the oral implications for the aging population.  |                |
|                          |                        | Explain the aging demographics in Canada and the impact of this growth on our society.   |                |
|                          |                        | Compare normal developmental change and stability in personality across the lifespan with some personality and psychiatric disorders found in older people.  |                |
| 10. Dental<br>Psychology | GSSC 2027              | Critically examine personal and societal values regarding the aging process.   |                |
| and the Aging Process    |                        | Compare the social support systems of the older persons including formal and informal support systems.   |                |
|                          |                        | 5. Analyze the changes of social and familial relationships during the aging process.  |                |
|                          |                        | Relate the implications of elder abuse within the older adult population.  |                |
|                          |                        | •  |                |



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| Schedule                         | Course(s) | Learning Outcomes  | Your Course(s) |
|                                  |           | Explain the basic principles of pharmacology.  |                |
|                                  |           | Describe the body's response to injury, including inflammation and immunity.      Examine selected drug groups that may be prescribed in the treatment of oral   |                |
| 11.Pharmacology                  | PATH 1019 | conditions and their impact on denturism clinical practice.  4. Examine the indications for use, drug action, pathophysiological effects, adverse effects and oral considerations of selected pharmacological agents, and how denturism clinical practice is impacted.   |                |
| and Emergency<br>Care            | PATH 1020 | <ol> <li>Analyze the implications of the pathophysiology, etiology, clinical manifestations and<br/>complications, therapeutic interventions and preventative measures for selected<br/>disorders, and their impact on denturism clinical practice.</li> </ol>   |                |
|                                  |           | <ol> <li>Create a comprehensive drug list that groups pharmacological agents based on<br/>their indications for use, physiological effects, significant adverse effects and<br/>major dental considerations.</li> </ol>  |                |
|                                  |           | <ol> <li>Describe selected drug groups that may be prescribed in the treatment of oral<br/>conditions or that may complicate denturists' practice.</li> </ol>  |                |
| 12. Public Health,               | NUTR 1112 | Discuss the general factors related to good nutrition.   |                |
| Legislation                      |           | Identify a diet that meets the needs of a client following a dental procedure.   |                |
| and Research<br>Nutrition        |           | <ol> <li>Implement strategies for client education regarding diet, nutrition and oral health<br/>information using the principles of nutritional counselling.</li> </ol>   |                |
|                                  |           | <ol> <li>Discuss the Regulated Health Professions Act, 1991, the Denturism Act 1991, Code of Ethics, the College of Denturists of Ontario Standards of Practice, Regulations, Quality Assurance Program, Sexual Abuse Prevention Plan, advertising regulations and other pertinent legislation including the privacy legislation impacting on the denturist's practice setting.</li> </ol> |                |
| 13. Ethics and                   | DENT 3023 | <ol> <li>List a hierarchy of values which denturists can use in making ethical decisions about<br/>ethical issues and discuss three models of the dental profession according to Dr. D.<br/>Ozar:</li> </ol>   |                |
| Professional<br>Responsibilities |           | i. the commercial model – dental care as a commodity   |                |
|                                  |           | ii. the guild model – dental care as a privilege   |                |
|                                  |           | iii. the interactive model –dental care as a partnership   |                |
|                                  |           | Prepare and defend a dental dilemma under the following headings:  |                |
|                                  |           | i. identify an ethical dilemma in a clinical practice setting  |                |



|  | GBC                   |   |                |
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| Schedule   | Course(s)             | Learning Outcomes   | Your Course(s) |
|  |                       | ii. demonstrate the ethical reflective process in critically examining the ethical dilemma  |                |
|  |                       | iii. demonstrate an ethical decision-making process in making a judgement about this ethical dilemma  |                |
|  |                       | <ul> <li>iv. apply and analyze the profession's "Code of Ethics' with respect to its<br/>congruency with the profession's and community ethical principles.</li> </ul>  |                |
| 13. Ethics and<br>Professional<br>Responsibilities | <b>DENT 3023</b>      | <ol> <li>Analyze ethical interactions among the dentist, dental technicians and other<br/>interprofessional relationships based on ethical issues found in journal articles and<br/>case scenarios.</li> </ol>  |                |
|  |                       | <ol> <li>Articulate good record-keeping skills as part of the denturist treatment planning<br/>and implementation as well as in preparation of a dental legal report.</li> </ol>  |                |
|  |                       | 6. Describe the current policy on infection control to be used by denturists, the need for professional liability insurance as well as membership in Ontario Denturist Association, Denturist Group of Ontario and Denturist Association of Canada, ethical issues impacting on the denturist profession such as AIDS, H1N1 and pandemic infections, SARS, amalgam toxicity, teeth bleaching, antisnoring devices, and professional stress. |                |
|  |                       | Define effective communication  |                |
| 14. Small  | BUS 3005              | Understand Financial Statements and Prepare Financial Projections   |                |
| Business<br>Management                             |                       | Identify human resource issues in operating a business  |                |
|  |                       | Implement an effective receivable collection program for a business   |                |
|  |                       | Utilize tools to coach counsel and motivate staff   |                |
|  |                       | <ol> <li>Implement the procedures in the clinic and laboratory to minimize the potential for<br/>cross-contamination and to maintain a safe practice environment.</li> </ol>  |                |
|  |                       | Collect a health history, including vital signs, assemble and document appropriately in the health record.  |                |
|  |                       | Demonstrate the use of oxygen.  |                |
| 15. Practice<br>Management                         | DENT 1139<br>BUS 3005 | Explain proper emergency protocols in the denturism clinic.   |                |
|  |                       | Demonstrate interprofessional collaboration between dental hygiene and denturism  |                |
|  |                       | Plan an effective Marketing Campaign for a Denturist Practice   |                |
|  |                       | 7. Create a Business Plan for a Denturist Practice  |                |
|  |                       | Utilize an Action Plan monitoring the results of the Business Plan  |                |



|                            | GBC                    |  |                |
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| Schedule                   | Course(s)              | Learning Outcomes  | Your Course(s) |
|                            |                        | <ol> <li>Explain the physical and chemical properties of the materials and products used for<br/>client care.</li> </ol>   |                |
|                            |                        | <ol><li>Select and discuss the proper dental material for a specific procedure and the<br/>optimal method of manipulation of each of the following products:</li></ol>   |                |
|                            |                        | i. gypsum products (stone and plaster models)  |                |
|                            |                        | ii. impression materials   |                |
|                            |                        | iii. prosthetic materials  |                |
|                            |                        | iv. waxes  |                |
|                            |                        | v. abrasives   |                |
|                            |                        | vi. acrylic and plastic materials  |                |
| 16. Dental Materials       | DENT 1135<br>DENT 1136 | <ol> <li>Explain how to manipulate and handle these materials describing techniques that<br/>elicit the best clinical/laboratory performance.</li> </ol>                 |                |
|                            |                        | <ol> <li>Recognize satisfactory and unsatisfactory characteristics of materials when prepared<br/>for clinical/laboratory use.</li> </ol>                                |                |
|                            |                        | <ol> <li>Identify the biohazard implications associated with those dental materials used<br/>in denturist client care.</li> </ol>  |                |
|                            |                        | Describe legislation governing the handling of hazardous substances.   |                |
|                            |                        | <ol> <li>Select and discuss the proper dental material for a specific procedure and the<br/>optimal method of manipulation of each of the following products:</li> </ol> |                |
|                            |                        | i. Dental Acrylics   |                |
|                            |                        | ii. Dental Abrasives   |                |
|                            |                        | iii. Dental Polishing and Cleaning Agents  |                |
|                            |                        | iv. Porcelain and Metals   |                |
|                            |                        | v. Mouth guards  |                |
|                            |                        | <ol> <li>Recognize and apply the normal oral-facial anatomy and its implications as they relate<br/>to complete denture fabrication.</li> </ol>                          |                |
| 17. Preclinical Proshetics | DENT 1025<br>DENT 1040 | Construct custom trays and bite blocks related in the fabrication of complete dentures.  |                |
|                            |                        | <ol> <li>Explain and apply related laboratory tasks in the fabrication of complete upper and<br/>lower dentures in a bilaterally balanced occlusion.</li> </ol>          |                |





|                             | GBC                                 |  |                |
|-----------------------------|-------------------------------------|--|----------------|
| Schedule                    | Course(s)                           | Learning Outcomes  | Your Course(s) |
|                             |                                     | 15. Demonstrate safe operation all the equipment and tools used in the fabrication of complete dentures, their maintenance and sterilization/disinfection procedures in order to complete dentures, their maintenance and sterilization/disinfection procedures in order to avoid cross-contamination. |                |
| 18. Clinical<br>Prosthetics | DENT 2015<br>DENT 2016<br>DENT 3004 | <ol> <li>Explain and apply related laboratory tasks in the completion of tooth repairs, midline<br/>fractures and rebase as they relate to complete dentures and maintaining existing<br/>complete dentures.</li> </ol>  |                |
|                             | DENT 1027<br>DENT 1041              | <ol> <li>Describe normal anatomical landmarks, perform a model analysis and interpret<br/>their significance as they apply to complete denture construction.</li> </ol>  |                |
|                             |                                     | <ol> <li>Recognize dental materials used for fabrication of complete dentures in due<br/>compliance with the manufacturer's instructions and follow all health and safety<br/>precautions.</li> </ol>  |                |
|                             |                                     | <ol> <li>Describe the relationship between clinical and laboratory procedures in the fabrication<br/>of complete dentures.</li> </ol>  |                |
|                             |                                     | Interpret dental radiographs of diagnostic value including recognition of all intra-oral and extra-oral radiographic anatomy and restorative dental and foreign materials  |                |
|                             |                                     | <ol> <li>Define, describe and recognize normal and abnormal radiographic signs on<br/>dental radiographs</li> </ol>  |                |
| 19. Radiographic            | DENT 2013                           | Classify dental caries as viewed on dental radiographs   |                |
| Pattern<br>Recognition      |                                     | Classify periodontal conditions which appear on dental radiographs   |                |
|                             |                                     | <ol> <li>Interpret pulpal and periapical lesions and recognize dental injuries on dental<br/>radiographs including use of cone beam radiography</li> </ol>   |                |
|                             |                                     | <ol> <li>Integrate radiographic interpretation into the treatment plan and implementation of care of patients in the clinical environment and in preparation for the provincial licensing examination and entry to practice.</li> </ol>  |                |
|                             |                                     | <ol> <li>Identify and understand the necessary chronological clinical and laboratory processes<br/>that must be undertaken to fabricate removable partial dentures.</li> </ol>   |                |
|                             |                                     | <ol><li>Examine how different repair and alteration techniques are utilized with removable<br/>partial dentures.</li></ol>   |                |
|                             | <b>DENT 2007</b>                    | <ol> <li>Analyze and illustrate the designs, applications and purposes of cast removable<br/>partial denture design theory.</li> </ol>   |                |
| 20. Removable Partial       | DENT 3004<br>DENT 1106              | acrylic removable partial dentures.  |                |
| Dentures                    | DENT 2009<br>DENT 3021              | <ol><li>Evaluate a cast framework extra-orally based upon its conformation to the<br/>established design.</li></ol>  |                |
|                             |                                     | <ol> <li>Develop a dental chart based upon a case study that correctly identifies all necessary oral examination and assessment findings; in relation to the dental anatomy of the partially edentulous patient.</li> </ol>  |                |



|                          | GBC                    |   |                |
|--------------------------|------------------------|---|----------------|
| Schedule                 | Course(s)              | Learning Outcomes   | Your Course(s) |
|                          |                        | Develop a record of appointments for a partially edentulous case study.   |                |
|                          |                        | Formulate case appropriate treatment plans for the partially edentulous patient.  |                |
|                          |                        | <ol> <li>Complete accurate health history for or partially edentulous clients with an<br/>appropriate treatment plan and predict a suitable prognosis.</li> </ol>   |                |
|                          |                        | <ol> <li>Fabricate dentures for partially edentulous clients based on relevant criteria<br/>appropriate to each skill level and provide post-insertion denture care for the patients<br/>at the appropriate skill level.</li> </ol> |                |
|                          |                        | <ol> <li>Provide adjunctive services, repairs and relines/rebases with adequate competency<br/>and make adjustments to the dentures as needed.</li> </ol>   |                |
|                          |                        | <ol> <li>Apply removable partial prosthodontic theory to design and fabricate acrylic<br/>partial dentures for a variety of partially edentulous case studies.</li> </ol>   |                |
|                          | DENT 2007              | 13. Formulate an acrylic partial denture treatment plan for the partially edentulous patient.   |                |
| 20. Removable<br>Partial | DENT 3004<br>DENT 1106 | 14. Construct wrought wire clasps.  |                |
| Dentures                 | DENT 2009<br>DENT 3021 | <ol> <li>Complete a dental chart for a partially edentulous patient based upon an<br/>intraoral assessment.</li> </ol>  |                |
|                          |                        | 16. Generate an appropriate treatment plan with support, acceptable alternate<br>treatment options and a prognosis for a partially edentulous patient based upon an<br>intraoral assessment and partial denture design theory.      |                |
|                          |                        | <ol> <li>Develop a case appropriate removable partial denture design for a partially<br/>edentulous patient.</li> </ol>   |                |
|                          |                        | 18. Fabricate a cast partial denture for a partially edentulous patient.  |                |
|                          |                        | 19. Fabricate an immediate transitional acrylic partial denture.  |                |
|                          |                        | <ol> <li>Execute post-insertion and follow-up partial denture care for a partially<br/>edentulous patient.</li> </ol>   |                |
|                          |                        | 21. Apply prosthodontic theory relevant to cast partial denture fabrication.  |                |
|                          |                        | 22. Apply prosthodontic theory relevant to acrylic partial denture fabrication.   |                |
|                          |                        | 23. Describe the concept and scope of lingualized occlusion in denture fabrication  |                |
|                          |                        | 24. Relate prosthodontic theory relevant to fabrication of mouthguards and bleaching trays  |                |



|              | GBC       |  |                |
|--------------|-----------|--|----------------|
| Schedule     | Course(s) | Learning Outcomes  | Your Course(s) |
|              |           | The history and bone biology of osseointegration   |                |
|              |           | The impact of edentulism on function and quality of life   |                |
|              |           | Patient preferences and expectations   |                |
|              |           | Implant overdentures versus conventional dentures  |                |
|              |           | Various implant systems and implant denture retention attachments  |                |
|              |           | Treatment strategies & treatment planning for maxillary & mandibular overdentures  |                |
|              |           | <ol> <li>Surgical stents and provisional treatments prior to the construction of<br/>implant overdentures</li> </ol>   |                |
| 21. Dentures | DENT 3020 | The sequence of dental implant treatment for implant overdentures  |                |
| Over         | DENT 3020 | Management & after care for implant prostheses   |                |
| Implants     |           | 10. Ball attachment overdentures versus Locator attachment overdentures  |                |
|              |           | 11. Bar retained overdentures  |                |
|              |           | 12. Implant overdentures – troubleshooting   |                |
|              |           | 13. Emphasis will be placed on an interprofessional oral healthcare team approach, which includes the co-operation between the Denturist and Dentists and/or other oral healthcare professionals who can provide other necessary procedures beyond the scope of practice of a Denturist to safeguard the health and welfare of the public. |                |
|              |           | <ol> <li>Integrate the need and use of dental implantology as a treatment option for patients<br/>with missing natural teeth within the scope of denturism.</li> </ol>   |                |
|              |           | Compare and contrast types of implant overdentures and recognize the suitability of each in the Denturist's practice   |                |
|              |           | Observe applicable restorative practices through demonstration on a patient with dental implants in the mandibular arch and practice the same in a simulated environment   |                |
|              |           | 17. Complete various intermediate procedures as applicable to an implant–retained<br>(tissue- supported) complete lower overdenture for a simulated patient with locator<br>attachments  |                |
|              |           |  |                |

### **Section 3: Form Submission**

Please submit the completed form along with the QE Initial Application form and applicable fees by one of the following methods:

By Email: exams@denturists-cdo.com Subject Line: Academic Assessment

**By Fax:** 416-925-6332 Attn: Qualifying Examination By Mail:

Attn: Qualifying Examination College of Denturists of Ontario 365 Bloor Street East, Suite 1606 Toronto, ON M4W 3L4

Please ensure that you provide all of the required information and documents with this request. Incomplete submissions will delay the assessment process.