



Objective Structured Clinical Examination (OSCE) Candidate Agreement

Candidate Agreement

Arrival and Departure

Candidates will register at the examination site at their specified time, and will not depart until the examination period is complete and all candidates are dismissed from the examination site.

Candidate Code of Conduct

- Candidates will behave in a professional and courteous manner at all times during the examination period, which begins at registration and continues until candidates leave the examination site.
- Candidates will follow examination procedures and direction provided by examination personnel during the examination period including, but not limited to, station location, order, and timing.
- Candidates will avoid any manner of collaboration, conversation or communication with any other candidates during the examination period.
- Candidates will not seek, nor offer, assistance to any other candidate during the examination period.
- Candidates will not engage in any disruptive behaviour during the examination period.
- Candidates will not engage in behaviour that could endanger any other candidate, examination personnel, examiners or SPs.
- Candidates will not engage in behaviour that could result in damage to the examination facilities or examination materials.
- Candidates will not, under any circumstances, contact an examiner prior to or after an examination.
- Candidates will not remove any examination materials from the examination site.
- Candidates will leave the examination site promptly after being instructed to do so.
- Candidates will continue to maintain examination confidentiality at all times.

Examination Period

- Candidates will be provided an opportunity to use the washroom prior to the commencement of the examination. In the event that a candidate must use the washroom, please notify examination personnel. Note that the examination timer does not stop during any washroom breaks.
- Candidates must leave all examination materials in each station. While at the examination site, candidates will be provided with a CDO Identification Badge, notepad for making notes, pen, as well as a sheet of personalized labels. All candidates must hand in their CDO Identification Badge, notepad, pen and any unused labels at the conclusion of the examination.

Confidentiality

All examination materials and station contents are the property of the College of Denturists of Ontario (CDO), protected under copyright and property rights law, and may not be recorded, divulged, reproduced or relayed in any manner at any time. Candidates must continue to maintain examination confidentiality at all times after the examination and must not discuss the examination content with anyone, including other candidates. All



examination materials and results are strictly confidential. Only the CDO may report, publicize or distribute such information.

Unauthorized Electronic Devices

I understand and attest that any unauthorized electronic devices (including, but not limited to, mobile phones, smart watches, smart glasses, earpieces or other devices) in my possession during any component of the Qualifying Examination will result in an automatic disqualification of the Qualifying Examination.

Confirmation of Abiding by Protocols

I confirm that I have read in full the OSCE Candidate Information & Protocols as posted on CDO's website. I am responsible for reading, understanding and abiding by the protocols in their entirety. The terms, conditions and policies outlined in the protocol supersede and replace any other previous policies and examination protocols issued by the CDO. The CDO reserves the right to amend any policy and/or procedures as required in the protocol.

Conflict of Interest

I agree to notify the College immediately of any conflicts of interest with any of the examiners, which may include, but are not limited to:

- i. any denturists at clinics I have attended in the past 3 years;
- ii. any family members in the profession; and/or
- iii. any denturists I know or have known personally.

In the interest of fairness to all, candidates are obligated to report to examination personnel or the CDO if any improper conduct or violation of examination security is suspected before, during, or after the examination. Any person found in breach of the Candidate Code of Conduct or examination security may be subject to forfeiture of the examination, may be barred from future CDO examinations which may have implications respecting their future registration, reported to professional and/or legal authorities and/or held responsible for damages and cost-recovery.

Declaration and Signature

I acknowledge that I have read and understood the above terms and provisions of the Qualifying Examination and that I will abide by the content and intent of these terms and provisions. I will also declare any hindrance or disability adversely affecting my performance, prior to leaving the examination site.

Name (print)

Signature

Date

PLACE CANDIDATE ID STICKER HERE