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| TYPE | Registration |
| NAME | Clinical Supervision of Students, Examination Candidates, and Potential Examination Candidates Policy |
| DATE APPROVED BY COUNCIL | June 14, 2013 |
| DATE REVISED BY COUNCIL | December 14, 2018 |

INTENT

The College recognizes the value of practical learning and encourages denturists to supervise and participate in the education of individuals who are in the process of becoming members of the profession. The purpose of this policy is to set out the expectations for denturists involved in the supervision of these individuals. Before acting as a supervisor, the denturist must confirm that all professional liability insurance requirements have been met.¹

In this policy, a student is defined as a person who is enrolled in an approved denturism program. An examination candidate is defined as a person who has met the academic requirements for a Certificate of Registration set out in the Registration Regulation (s 1. (1) 1) and is eligible to attempt the Qualifying Examination. A potential candidate is a person who has not met the academic requirements for a Certificate of Registration and is currently completing any additional requirements set out by the Registration Committee prior to becoming eligible to attempt the Qualifying Examination.

THE POLICY

1. The supervising denturist retains complete and full responsible for any and all aspects of patient care provided by a supervised individual who is under the denturist's indirect or direct supervision².
2. The supervising denturist must notify the College of the names of any individuals that the member supervises as part of his or her practice.
3. The supervising denturist will obtain the patient's expressed, informed consent, before involving a supervised individual in the patient's care, according to the Standard of Practice: Informed Consent.
4. The supervising denturist will educate the supervised individual about the confidentiality of personal health information and ensure that no patient personal health information is inappropriately collected, used or disclosed.

¹ Professional liability insurance that is held by the denturist or the educational institution at which a student is registered must meet the College's requirements and include coverage of an individual who is being supervised by a Registered Denturist. Regardless, a Registered Denturist is responsible for ensuring that sufficient professional liability insurance coverage is in place before permitting the involvement of a student, candidate or potential candidate in the treatment of patients.

² Direct supervision is supervision where the denturist is physically present in the room with the student while the student performs a task. Indirect supervision is supervision where the student performs tasks at the denturist's direction, but the denturist is not physically present in the same room.

5. The supervising denturist will evaluate the supervised individual's knowledge, skills and judgment throughout the entire period of supervision. Prior to involving the supervised individual in any patient care, the supervising denturist will ensure that their knowledge, skills and judgment are appropriate for the assigned tasks and that they are able to safely perform all assigned tasks.
6. The supervising denturist will provide the level of supervision (i.e., direct or indirect) appropriate for the supervised individual's knowledge, skills and judgment and the nature of the task.
7. The supervising denturist will only delegate elements of the controlled act of fitting and dispensing removable dentures to a supervised individual in the following circumstances:
 - a. the supervised individual is enrolled in a course of study leading to a diploma or degree in denturism at an institution approved by the Registration Committee *or* is a candidate who is eligible to attempt the Qualifying Examination *or* is a potential candidate who is currently completing any additional requirements set out by the Registration Committee prior to becoming eligible to attempt the Qualifying Examination.
 - b. the supervising denturist has the authority to perform the controlled act, is competent to perform the controlled act, and will ensure that the supervised individual only performs tasks that are within the scope of practice of the profession or are in the public domain;
 - c. the supervising denturist has determined that it is appropriate in the circumstances to perform the controlled act; and
 - d. the supervising denturist directly supervises the individual in the performance of the act until the denturist determines that the individual is competent to perform the act safely under indirect supervision.
8. The supervising denturist will ensure that any patient health records amended by the supervised individual include a notation of their name and status. The supervising denturist must co-sign any entries in the patient record made by a supervised individual.
9. The supervising denturist must terminate the supervised individual's involvement in patient care if the patient is at risk or if the patient withdraws their consent for the supervised individual's involvement in their care.

RELATED LEGISLATION AND DOCUMENTS

Regulated Health Professions Act, 1991, ss. 27-29

Denturism Act, 1991, s. 4

Denturism Act, 1991, Professional Misconduct Regulation, O. Reg. 854/93, s. 1 (3)

CDO By-laws, Article 33.08 (xi)

Standard of Practice: Informed Consent

Standard of Practice: Confidentiality & Privacy

REVISION CONTROL

| Date | Revisions | Effective |
|---------------|--|-------------------|
| April 5, 2018 | <ul style="list-style-type: none">- Update title and type of policy- Include definitions of candidate and potential candidate- Addition of potential candidate's eligibility to work under the supervision of a registered denturist- Additional language regarding professional liability insurance requirements | December 14, 2018 |