COLLEGE OF DENTURISTS OF ONTARIO

TYPE	**Registration**
NAME	**Third-Party Credential Evaluation Policy**
DATE APPROVED BY BOARD	**December 12, 2014**
DATE REVISED BY BOARD	**December 6, 2019, September 18, 2026**

INTENT

This policy outlines the requirements and process guidelines for third-party evaluation and authentication of academic credentials obtained by initial applicants who are applying to the College of Denturists of Ontario (the "College") in order to attempt the Qualifying Examination (QE), whose post-secondary program in denturism or equivalent has not been approved ("Non-Approved Programs") by the Board of Directors (the "Board").

BACKGROUND

One of the non-exemptible registration requirements for a General certificate of registration is the successful completion of a post-secondary program in denturism or equivalent that is, (a) approved by the Board or an accreditation body designated by the Board or (b) in the opinion of a panel of the Registration Committee ("Committee"), substantially equivalent to a program approved by the Board or an accreditation body designated by the Board.

The Board has approved certain post-secondary programs in denturism ("Approved Programs"). Initial applicants from Non-Approved Programs will undergo a substantial equivalency assessment by the Committee to determine whether the post-secondary program completed by the initial applicant is substantially equivalent to an Approved Program.

During the substantial equivalency assessment process, the Committee may rely on use of third-party credential evaluation reports to assist with its determination of substantial equivalency.

THE POLICY

Initial applicants undergoing the substantial equivalency assessment process are required to provide a third-party credential evaluation report to assist the Committee in its determination of substantial equivalency of their academic program. Academic credentials used to establish substantial equivalency must be authenticated by a third-party credential evaluation agency approved by the College.

The use of a third-party credential evaluation agencies does not transfer the College's statutory or

regulatory responsibility for registration decisions to such agencies.

Approved Agencies

The College recognizes any member organization of the Alliance of Credential Evaluation Services of Canada (ACESC) as an approved credential evaluation agency.

Process Guidelines

1. Initial applicants whose post-secondary program in denturism or equivalent is a Non-Approved Program must apply to a member organization of the ACESC to have their academic credentials evaluated and authenticated. It is the responsibility of the initial applicant to ensure that the organization they select is a member of the ACESC, as third-party credential evaluations from other organizations are not accepted.

2. The third-party credential evaluation report must be comprehensive (or course-by-course), meaning that it must:

    - verify that the degree or diploma is authentic and original;
    - confirm that the institution is recognized in Canada;
    - identify the level of Canadian equivalency; and
    - contain certified true copies of the official transcripts and degrees/diplomas that were used for the evaluation.

    Note: Third-party credential evaluation reports used for immigration purposes are not suitable and cannot be used.

3. The initial applicant must arrange for the third-party credential evaluation report to be sent directly to the College from the credential evaluation agency.

4. The Registration Committee will review the third-party credential evaluation report as part of the substantial equivalency assessment process to determine whether substantial equivalency has been met and whether the initial applicant is eligible to attempt the QE.

RELATED LEGISLATION AND DOCUMENTS

Ontario Regulation 183/25 (Registration)
Approved Denturism Programs Policy
Substantial Equivalency Assessment Policy
Substantial Equivalency Assessment Form (Form A1)

REVISION CONTROL

Date	Revision	Effective
December 12, 2014	Initial publication date.	December 12, 2014
December 6, 2019	Recognition of any member of the Alliance of Credential Evaluation Services of Canada as an approved assessment agency. Separate process guidelines created.	December 6, 2019
September 18, 2026	Updates to the policy to ensure harmony with O. Reg. 183/25 (Registration). Updated credential assessment report requirements. Consolidated separate process guidelines into this updated policy.	September 18, 2026