



TYPE	Registration
NAME	Criminal Record and Judicial Matters Check Policy
DATE APPROVED BY COUNCIL	December 12, 2014
DATE REVISED BY COUNCIL	September 14, 2018

INTENT

To outline the registration requirement for all applicants to provide a criminal record and judicial matters check with their application.

THE POLICY

The College's mandate is to protect the public interest in access to safe, competent and ethical care and service by Registered Denturists. Findings of guilt, courts orders, or outstanding charges or warrants to arrest may bring into question an applicant's character or fitness to practise. These concerns may be linked to justifiable concerns regarding public safety. Consequently, a criminal record and judicial matters check is required for all applicants who apply on or after November 1, 2018. The criminal record and judicial matters check must be dated within 6 months of the date of application for a Certificate of Registration.

While not normally required, a vulnerable sector check may be requested, at the discretion of the Registration Committee.

PURPOSE & PRINCIPLES

Under the *Police Record Checks Reform Act, 2015*, there are three types of police record checks:

- i. Criminal record check;
- ii. **Criminal record and judicial matters check**; and
- iii. Vulnerable sector check.

Applicants are responsible for ensuring they request the correct type of police record check, pay the applicable fees, and account for the amount of time it takes to process their request. **Unless requested, an applicant shall only provide the results of the criminal record and judicial matters check.**

RELATED LEGISLATION AND DOCUMENTS

Denturism Act, 1991
Ontario Regulation 833/93 (Registration)
Police Record Checks Reform Act, 2015
Criminal Records Act
Registration Guide

Referral of a Registration Application to the Registration Committee Policy

RESOURCES

Toronto Police Services <http://www.torontopolice.on.ca/recordsmanagement/clearance.php>

York Regional Police Services <http://www.yrp.ca/pcrc.aspx>

Ontario Provincial Police Services

<http://www.forms.ssb.gov.on.ca/mbs/ssb/forms/ssbforms.nsf/FormDetail?OpenForm&ACT=RDR&TAB=PROFILE&SRCH=&ENV=WWE&TIT=LE219&NO=026-LE219E>

REVISION CONTROL

Date	Revision	Effective
September 14, 2018	<ul style="list-style-type: none"> • Name of policy • Require the criminal record and judicial matters check, per the Police Record Checks Reform Act, 2015, for applications received on or after November 1, 2018 • Moved Process & Procedures into a Guideline document <ul style="list-style-type: none"> ○ Removed requirement for accessing information from the CPIC database to ensure that the information set out in the Schedule of the PRCRA is captured. 	November 1, 2018