



TYPE	Registration
NAME	Transfer from Inactive Class to General Class Policy
DATE APPROVED BY COUNCIL	December 13, 2024
DATE REVISED BY COUNCIL	N/A

INTENT

The College's Registration Regulation (O. Reg. 183/25) allows for four classes of Certificates of Registration:

- General
- Inactive
- Temporary
- Emergency

This policy describes how the Registration Committee interprets the currency requirement (section 11(f)) of the Registration Regulation) for Registrants who wish to transfer from the Inactive Class to the General Class.

THE POLICY

A Registrant is permitted to transfer from the Inactive class to the General class if the Registrant meets the specified requirements as set out in section 11 of the Registration Regulation.

The Registrant must satisfy the Registrar that they possess the current knowledge, skills, and judgement relating to the practice of the profession that would be expected of a registrant holding the General Certificate of Registration (section 11(f)).

Transferring from Inactive Class to General Class Within Three Years

If the Registrant applies to transfer to the General Class **within three years** of receiving the Inactive Class Certificate, the Registrant must:

- Successfully complete the Self-Assessment Tool that identifies and assesses any gaps in knowledge, skills, and judgment and identified learning goals to address the gaps.

- Successfully complete the Jurisprudence Module within one month of submitting their application.
- Submit documentation evidencing any education or training that has been successfully completed by the Registrant.

Transferring from Inactive Class to General Class Over Three Years

If the Registrant applies to transfer to the General Class after being in the Inactive Class **for three years or more**, the Registrar may refer the application to the Registration Committee pursuant to section 15(2)(a) of the Health Professions Procedural Code. The Registrant will be advised of the referral and will be provided an opportunity to make submissions to the Registration Committee.

Note that the Registrant may wish to include information relating to the following non-exhaustive criteria in their submissions to the Registration Committee:

- The circumstances that motivated the registrant to enter the Inactive Class
- The time elapsed since the registrant last practised denturism
- The nature and intensity of the last time the registrant practised denturism
- The quality and quantity of efforts to maintain currency while not practising
- Any education or training that was undertaken by the registrant
- The registrant's potential re-entry plan, including planned Continuing Professional Development and Quality Assurance activities and/or clinical supervision or mentorship arrangements.

The Registration Committee will review the application and the submissions and make one or more of the following orders as per section 18(2) of the Health Professions Procedural Code:

1. Direct the Registrar to impose specified terms, conditions, and limitations on a certificate of registration in the General Class. Note that the terms, conditions, and limitations could include one or more of the following:
 - i. A temporary supervision requirement for a specified period of time upon return to practice
 - ii. To undergo a Registrar approved assessment within 3 months of returning to practice for an assessment of their knowledge, skills, and judgement.
 - iii. To submit records of continuing professional development activities within 6 months of the transfer to the General Class
2. Direct the Registrar to issue a certificate of registration in the General Class if the Registrant successfully completes additional training specified by the panel that may include a refresher program, continuing education, or a remediation program.

3. Direct the Registrar to issue a certificate of registration in the General Class if the Registrant successfully completes examinations set or approved by the panel. Note that this could include the MCQ, OSCE, or both portions of the Qualifying Examinations.
4. Direct the Registrar to issue a certificate of registration in the General Class.
5. Direct the Registrar to refuse to issue a certificate of registration in the General Class.

RELATED LEGISLATION AND DOCUMENTS

[Denturism Act, 1991](#)

[Registration Regulation \(O. Reg. 183/25\)](#)

[Health Professions Procedural Code \(which is Schedule II to the *Regulated Health Professions Act*\)](#)

REVISION CONTROL

Date	Revision	Effective
December 13, 2024	Approved by Council	December 13, 2024